

June 9, 2009

MUNI # 71002  
SHELLY GRIMM, CLERK  
TOWN OF ARPIN  
7458 COUNTY ROAD E  
ARPIN WI 54410

Dear Municipal Official:

We have reviewed your ordinance for the municipal adoption of the Uniform Dwelling Code (UDC) and found it acceptable. [I believe this document should be called an ordinance rather than a resolution. I am not certain of the precise difference between the two, but the code calls for an adoption ordinance rather than a resolution.]

It is our understanding that you will begin enforcement on July 6, 2009 using John Hoffman as your certified inspector. [Note that we have adjusted your intended enforcement date ahead to provide at least 30 days notice to us as required by s. Comm 20.04(1) (b).] All inspections must be performed by properly certified inspectors. We recommend that you provide a copy of your ordinance and this letter to your authorized inspector.

By copy of this letter, we are also informing our state-contracted inspection agency [Tel. (715) 254-0886] that has been enforcing the UDC in your municipality that their services will not be required after the date listed above. Unless you and the agency otherwise reach agreement, they will be responsible for completing the inspections of any dwelling for up to two years after they issued it a permit.

By copy of this letter, we are also informing your county so that they may forward this information to their land use, zoning and sanitary permit staff, who may refer potential UDC building permit applicants to the proper party.

Feel free to contact me if you have any questions.

Sincerely,

Duane Hubeler  
UDC Consultant  
Tel. (608)266-1390

cc:

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